



# Mittal Institute of Education

(Approved by NCTE, New Delhi & Affiliated to BU, Bhopal M.P.)

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Session 2021-22



## REPORT ON INTERNSHIP

Dated – 1<sup>st</sup> Feb to 15<sup>th</sup> Feb

# Internship Report

An internship is a professional learning experience that offers meaningful, practical work related to a student's field of study or career interest. An internship gives a student the opportunity for career exploration and development, and to learn new skills. It offers the employer the opportunity to bring new ideas and energy into the workplace, develop talent and potentially build a pipeline for future full-time employees. A quality internship:

- Consists of a part-time or full-time work schedule that includes no more than 25% clerical or administrative duties.
- Provides a clear job/project description for the work experience.
- Orients the student to the organization, its culture and proposed work assignment(s).
- Helps the student develop and achieve learning goals.
- Offers regular feedback to the student intern.

## Student Interns Expect:

- To gain real work experience and provide meaningful assistance to the company. They don't want to be gophers.
- To have a mentor who provides guidance, feedback, receptiveness and models professionalism.
- To gain experience and skills in a particular field.
- To develop professional contacts.
- To gain exposure to upper management.
- To receive an orientation to the company for which they are interning. This introduces the student to the company's mission and goals and provides them with information about company rules, regulations and procedures. It also introduces the intern to fellow employees who they can go to in the future with questions.

Following the new Education Policy Mittal Institute of Education has planned internship for all admitted students of first year. Mittal Institute of Education planned and segregated different areas for different subject combination opt by students. Students did total 10 days internship and earned professional knowledge of respected field. Companies provided certificates to students.

According to the guidelines of Barkatullah University, after completion of internship student submitted a handwritten report to the college to concerning department.

SN	Topic	Dept.	Company Name	Resource Person	No of Inters
1	Plant Tissue Culture	Life Sciences	Lenience Biotech Lab	Dr. Mayank Tenguria	38
2	Tally ERP 9	Commerce & Management	Tax Fin solution	Mr. Ajay Sahu	92
3	Share Trading	Commerce & Management	Nirman Share Broker	Mr. Dinesh Bhatt	36
4	Digital Marketing	Computer Science & Application	Expert 18 Technologies	Mr. Vivek Jain	20
5	SEO	Computer Science & Application	Expert 18 Technologies	Mr. Vivek Jain	36